



Saint Ann Catholic Church

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Minutes of PARISH PASTORAL COUNCIL MEETING 12/12/17

In attendance:

Msgr Bruce J. Jarboe
Ian Hamilton
Stephen Heffner
Mary Lawrence
Robert Cathor
Jacob Minang
Darrin Sabol
Erin Walshkirkman
Al Hudak
Morgan Nicholas - Youth Member

Agenda

- 1) Introductory Items - Liturgy of the Hours, Minutes Review, Report of Chair and Report of Pastor
- 2) Information Item Highlights – Faith Formation, Outreach, Parish Life, Stewardship and Worship
- 3) Discussion items - Ministry Fair and Pastoral Plan
- 4) Concluding items - Future Agenda Items, Closing Prayer

Introductory Items

- Meeting started at 7:02 for opening prayer led by Darrin Sabol.
- The Minutes of the 11/14/2017 meeting were reviewed and approved.
- Report of Chair: Talked on two issues in his report:
 - 1) encouraged PC members to begin thinking of projects to help the parish fulfill its mission,
 - 2) Evangelization, ways of interacting (talk/help) with individuals who are new to the Parish and may still be seeking a “spiritual home” that will make them feel that St. Ann Parish is a welcoming community.
- Report of Pastor (Msgr Jarboe);
 - 1) Thanked St Ann parishioners who attended Thanksgiving Ecumenical Service organized by the Hagerstown Area Religious Council (HARC) on Sunday 11/19/2017
 - 2) Confirmed the Mass schedule for Saturday December 23rd, Sunday December 24 (Christmas Eve) and Monday December 25, 2017.
 - a. There will be Mass at 5:00pm on Saturday December 23, followed by Christmas carols and refreshments.
 - b. There will be only one Mass in the morning of Sunday December 24, 2017 at 10:00am (in place of the 9:00am and 11:30am Masses).
 - c. The Christmas Eve Masses will be at 4:00pm, 7:00pm and 10:00pm and Monday December 25, 2017 at 10:00am.
 - 3) Reminded PC members that on Tuesday February 20, 2018, at 7:00 pm, there will be a Catholic-Lutheran Evening Prayer service at St. Ann Church in observance of the 500 anniversary of the

*A Welcoming Catholic Community
That Loves God, Forms Disciples, Serves Others, Changes Lives*

Protestant Reformation. All Catholic and Lutheran clergy and congregation members in Washington, Frederick and Allegany Counties will be invited to this event, led by Catholic Bishop Dennis Madden and Lutheran Bishop William Gohl (Evangelical Lutheran Church in America).

Information Items

- Formation - Rob Cathor: two meetings held with discussions centered around "Live Lent". To use Live programs in small groups of individuals for Lenten mission (reference text produced by Renew International). Leaders of small groups needed. Groups could be of people with similar interests (veterans, women, men, special interests, etc.). The goal of the group meeting being to have people supporting each other and sharing their faith (personal experience of faith). There will be sign up opportunities at the Ministry Fair in January.
 - Ministry Fair moved from January 13 – 14 to January 20 -21, 2018.
 - Ash Wednesday February 14, 2018.
 - Easter Sunday April 1, 2018.
- Outreach – Ralph Parchment: No report. The PC chairman and the Pastor are working on finding a successor for Ralph
- Parish Life – Al Hudak: reported on meeting that took place on 11/16/2017. Members will participate at the Christmas Carols planned for Saturday December 23, 2017. Also planning a Valentine's weekend in February 2018 and a Mother's Day Breakfast to attract more members of the Parish and encourage them to participate more in Parish life. Use events to recruit people comfortable with meeting new parishioners/new people involved in Parish life.
- Stewardship – Mary Lawrence Melvin: St Ann Parish is on Budget. About \$5000 contributed towards Christmas offering. "Taking Next Step" has a 12% return rate so far. Parish received a \$5000 bequest for tuition assistance. Budget surplus of \$29,000 put in the Archdiocesan Inter-Parish Loan Fund (IPLF) for Facilities Reserve Fund. Parish obligated to transfer funds from checking/operating account above a given threshold to IPLF. A separate IPLF account has been established as "Facilities Reserve Fund" for major projects and repairs and currently has approx. \$180,000. Stewardship involves offering of time, talent and treasure. Msgr. Jarboe briefly touched on the subject of "tithing".
- Worship - Carolyn Donegan: absent. Msgr indicated that we are still working toward the goal of having Greeters at every door at every Mass. On April 22, 2018, St Ann Parish will be hosting the National Christian Choir.

Discussion Items

- Ministry Fair - Advertising of all church ministries. Moved from weekend of January 13 - 14, 2018 to weekend of January 20 – 21, 2018. Msgr Jarboe will be on away that weekend. Will have visiting priest or PC member announce at end of Mass. Msgr. gave a few tips on recruiting new Parishioners to serve in various ministries – first instinct/impulse isn't (shouldn't be) to recruit (how can we use you) but rather to engage (what can we do for you).
- New Member Identification Process - Kick off January 2018. Looking for new PC members. For the youth members, find a high school sophomore who will be a junior in 2018/2019 academic year.
- Pastorate/Pastoral Plan – Msgr. and PC Chair asked PC members to each identify projects that would enhance extending hospitality and other projects under the Pastoral Plan priorities

Concluding Items

Future Agenda – Church Security

Closing Prayer - the closing prayer was led by Msgr Jarboe

The meeting was adjourned at about 9:02 pm

Next Pastoral council meeting is scheduled for Tuesday January 09, 2017.

Minutes Compiled by Jacob Minang, Secretary