

## OUTREACH COMMISSION MEETING AGENDA (with draft minutes)

Tuesday, February 7, 2017  
Manalis Center Library, St Ann Parish  
7:15 pm

Opening Prayer/Meditation – Ralph

Attendance:

Lucy Austin, Gary Fulmer, Mary Kay Gilbert, Jim Gullace, Lue Jardinier, Donna Louzon, Bill McGovern, Bill Nairn, Ralph Parchment, Terry Ralston, Agnes Supernavage

Reports submitted:

Dec 6, 2016 meeting minutes approved as submitted

Minutes to approve: November 7, 2016

“Front-and-Center” (minutes listed below by team)

- Advent Giving Tree results
- St Ann Reaches Out Dec Newsletter
- REACH week results
- Ministry Fair results
  - English & More – 6
  - Holly Place – five
  - Haiti Partnership – one
  - Maryland Catholic Conference – 4
  - Micah’s – none
  - Parish Nursing – one
  - REACH – none
  - \*\*NOTE: please send new volunteer names to Kathy Sebrosky for STAND training.
- Bus costs for March for Life  
Approximately \$1,200 from Outreach budget for St Ann to cover the cost of one bus for March for Life minus the goodwill offering taken on the bus from those attending (5 from St Ann)
- Maryland Catholic Conference “Catholics in Annapolis”
- Haiti Littlest Angels campaign
- Haiti Fr Alexis’ visit
- Haiti summer camp team
- 2017-2018 Budget – Donna L
  - \$2,500 line item either for bus to March for Life, or for Convoy of Hope
  - English & More increased by \$250 to \$1,500
  - Haiti budget increased to \$3,275 by increasing T-shirt budget to \$400 and \$100/mo for music ministry
  - Parish Nursing increased by \$1,200 to \$2,000 to cover \$200 AED training of 10 people
  - Parishioner Needs reduced by \$5,000 to \$2,500
  - Increase Poor Box floor donation from \$200 to \$250
  - Add \$1,200 HARC donation and \$3,600 Mary’s Place donation to the Pro-life Budget
  - Ralph P will check into how Brook Lane Foundation uses its funds

- Bill M will check into Villa Maria's current activities, and Comm will consider re-directing to pro-life ministry

#### Ministry Team Leader Reports and 2017 Budget Status

- Advent Giving Tree – Donna Louzon (\$300 balance)  
Over 500 gifts were distributed to 25-30 agencies, with only a few missing gifts. There were lots of volunteers for sorting gifts on Dec 11<sup>th</sup>, and all agencies picked up their gifts as planned.
- Bereavement – Christina Doucette and Connie Lenhart (\$277.68 balance)  
Currently, 30 volunteers provide food and do the set-up and clean-up for lunch receptions for families and friends after a funeral.
- Children in Need – Christin Kinman (\$0 balance)  
CIN has gone mobile, taking services into several of the outlying communities such as Hancock and Clear Spring to try to serve more of the need in the county. The number of visits to the center has surpassed last year's numbers. More people are using the center and seeking assistance. That said, this has placed more work on Anne Martin and she is working more than 40 hours per week at this point. The last few months have been difficult to arrange work times at the center because she is catching up on grant writing in the evenings as a result of the added services. In April, she expects to have a volunteer coordinating this outreach and she hopes that we can resume visiting the center once a month for a work night. She is very grateful for the support of St Ann and the relationship with the Parish. A toiletry drive will start in February.
- Communications – Bill McGovern  
Next St Ann Reaches Out newsletter will be published Pentecost weekend; Ralph will send a reminder to the team leaders soon after Easter about sending articles and photos to Bill M.
- EM/Visitation at Nursing Homes – Angela Roberts
- English and More – Lue Jardinier (\$0 balance)  
Five St Ann parishioners are weekly volunteers. E&M continues to meet at the Presbyterian Church in Hagerstown, which has been renovating classrooms to improve the learning environment. This year's \$1,250 donation to cover some facility rent and supplies has been paid out. There is an additional commitment of \$1,250 per year planned for two more years. Virginia Wilson, the founder, was able to attend the Ministry Fair on Sunday.
- Habitat for Humanity/Apostles Build – Terry Ralston (\$1,000 balance on hold)  
Terry was expecting to receive a letter from HfH-WC written to the local congregations to kick-off Apostles Build, but the letter has not been released yet. The \$1,000 budget is being held until the agency proves it can become more organized by spring.
- Haiti Parish Partnership/Summer Camp – Jim Gullace (LA balance \$3,787.89; budget balance \$ 2,356.63; \$ 5,558.39 Hurricane relief expensed)  
Five parishioners have joined the Haiti committee, and have been attending meetings and starting to shoulder some responsibilities. Two important ministry components are scheduled very soon: the Littlest Angels campaign during Lent and a visit from Fr Alexis Robinson, the pastor of our partner parish St Claire in Dessalines, Haiti.
  - The Littlest Angels campaign (Glenn and April King) takes place from the first Sunday of Lent through Easter Sunday, and ministry team members will address the parish at weekend Masses of March 18/19 with a very specific message. The goal is to feed 800 children at \$67 per child-no major changes from last year.
  - Fr Alexis will arrive Monday 2/27 in the evening and depart mid-day on Wednesday 3/8. Activities already scheduled include
    - ◇ Father will address the parish about Littlest Angels at all weekend Masses March 4/5

- ✧ Pot Luck parish dinner on Saturday March 4th after the 5 PM Mass.
- ✧ visit the Knights of Columbus, evening of Thursday March 2<sup>nd</sup>
- ✧ TBD-reception/meeting with the committee members and summer camp team
- ✧ TBD-visit St. Maria Goretti and St. Mary's catholic schools
- ✧ TBD-visit the religious education classes at St. Ann's
- ✧ TBD-visit other parishes that have contributed to the Littlest Angels Campaign
- Summer Camp – Planning continues and a team of 10 is in place, with 3 teens, 3 young adults, 3 parents and 1 non-parent adult. Plans are going well, ahead of our usual schedule. The trip is July 6th or 7th to the 15th.
- Rotary – Auction proceeds of \$7000 from the Rotary Gala are going to seed money on establishing more wells. The remainder of the funds will come from Rotary International and District Grants.
- Music Outreach – St Ann choirs' outreach is helping pay for a choir director at St. Claire and the 2nd year of a 3 year commitment is underway.
- St Ann sent \$5,483 to St. Claire as hurricane relief collected in a special collection.
- Spirituality – 2nd year making rosaries for First Communicants at St. Claire, and their parishioners do the same using materials we send. This year we are well ahead of schedule with the rosaries. Continue to pray for each other at the Masses.
- Holly Place – Donna Louzon  
currently 10 St Ann volunteers scheduled to prepare and deliver 2-3 meals per month to Holly Place once a week through March, and currently scheduling for April and May.
- Home Visitation (Church at a Distance) – Gary Fulmer/Michaela Whittaker (Ralph Parchment)
- Loaves and Fishes – Bill Nairn (\$697 Poor Box; \$347 loose donations expensed:  
One volunteer is scheduled each month to collect the donated food and deliver the donated food to St Mark on the following Monday/Tuesday.
- Maryland Catholic Conference – Lue Jardinier
  - Lue Jardinier spoke at all 3 Masses the weekend of Jan 22 to promote the Catholic Advocacy Network (CAN) of the MCC. The following weekend she assisted interested parishioners in signing on to MCC's website and joining CAN.
  - "Catholics in Annapolis", formerly Lobby Night, will be February 15, 2017, 3-8pm. Participants must pre-register at MDcathconf.org. Patti Jones, our area representative, will be organizing carpooling for the event.
- Micah's Backpack – Lucy Austin (Christina Doucette, Donna Louzon, Brooks McBurney)  
(\$5,921.84 balance of donations + budget)  
Micah's Backpack provided Christmas food baskets for Maugansville Elementary School families who receive Micah's. The St Ann program is expanding to include 15 homeless high schoolers at South HS, using their assigned Pupil Personnel Worker to transfer the weekend meals.
- Open Table – Maryanne Bass
- Parish Nursing – Mary Kay Gilbert (\$657.96)  
CPR/AED training - previous folks renewed late fall and hopefully a few "extras" will join them. We still need at least 1 or 2 more "regulars" at the 5pm. Ushers are a natural fit for this training.
- Poor Box – Donna Louzon, Susan Becker

FY17 (July 1, 2016-June 30, 2017)			
Month	Agency	Amount	Agency Mission
Jul	Holly Place	\$ 684.20 (+\$200 budgeted)	assisted living for low-income elderly
Aug	Parishioners' Needs	\$ 492.92 (+\$7,500 budgeted)	assistance for parishioners w/financial difficulties
Sep	Children in Need	\$ 592.67 (+\$200 budgeted)	school supplies and other items for local, low-income children and MS/HS students
Oct	Hagerstown Rescue Mission	\$ 495.33 (+\$200 budgeted)	men dealing with substance abuse w/soup kitchen
Nov	Hagerstown Area Pregnancy Ctr	\$ 331.57 (+\$200 budgeted)	medical care for community uninsured
Dec	Loaves and Fishes	\$ 697.07	Community Food Bank at St Mark's
Jan	CASA	-- (+\$200 budgeted)	victims of domestic violence
Feb	W House	-- (+\$200 budgeted)	women dealing with substance abuse
Mar	Salvation Army	-- (+\$200 budgeted)	poor and homeless women/children w/soup kitchen
Apr	STAR Ventures	-- (+\$200 budgeted)	Community for mentally-challenged adults
May	English & More	-- (+\$200 budgeted)	Support the pursuit of educational goals by students and adults, and mastery of English
Jun	Habitat for Humanity – Apostles Build Program (substitute??)	--	Affordable housing that low-income families can earn through sweat equity

- **Pro-Life Outreach**

- Possible Memorial Service for unborn (through miscarriage, stillborn, or abortion) to continue the Year of Mercy; strong desire to make it a collaborative community service as a memorial service, not Mass, to make it more inclusive to non-Catholics
- Bill M attended the HAPC pastor's lunch on Jan 13
- Possible Parish Conference on Pro-life Advocacy as Pro-Baby + Pro-Mother
- The Washington Co Community Health Needs Assessment (<http://www.meritushealth.com/About-Meritus-Health/Healthy-Washington-County/Community-Health-Needs-Assessment.aspx>) resulted in the following prioritized health care needs of the county: Obesity and physical inactivity, Mental health, Diabetes, Healthy lifestyles (diet and exercise), Substance abuse, Heart disease and hypertension, Health care affordability, Cancer, Teen pregnancy, Senior care, Transportation, Dental care costs, Availability of specialists
- Bill M reported on visits to Mary's Place and HAPC. Although they share a common mission of persuading women to carry a baby to birth, they differ in their approaches. HAPC has medical staff who provide medical imaging as part of the offered counseling. Mary's Place provides counseling and material support to expecting mothers as well as mothers with

young children, such as cribs (donated by Rotary) but not medical services. HAPC has a >\$200k annual budget and some paid staff, whereas Mary's Place is operated by 3 volunteers, including Ann Marshall and Anie Alencherry.

- Actions: increase financial support of HAPC by adding \$1,200 annual donation to the Poor Box, and creating a \$3,600 annual donation to Mary's Place plus running a bulletin announcement about this seeking volunteers. Expectation that as volunteers emerge from the Parish, that a team leader may eventually be identified
- REACH Cold Weather Shelter – Lue Jardinier (\$4,200 balance, includes \$3,200 scheduled donation)  
St Ann sponsored the week of January 22-28<sup>th</sup>. There were 80 volunteers who served in the 110 slots for St Ann's sponsor week, some staying more than one night. 19 teens, including 13 confirmandi, took full responsibility for kitchen duties with the kitchen coordinator and Lue, and did an excellent job serving and interacting with the guests as they passed through line; Thursday night included very successful Bingo (the Bass family), and Saturday night music by Bruce Brong and the quintet. Maximum stay is 3 nights except for Washington County residents. Last year's 46 bed count for men was reduced to 30 because two grants were funded to subsidize the move into housing.
- Shawl Shepherds – Marian Marshall
- Villa Maria – Lois Maccumbee (\$0 balance)  
Bill M will inquire about the status of the VM ministry of Catholic Charities

#### New Business and Opportunities

- Discussion and interest in ministry to prevent/reduce child abuse and the Parent-Child Center
- Discussion and continued consideration of making a visible statement of St Ann as a safe harbor for immigrant worshippers

#### Parish Topics

- Pastoral Council – Ralph
  - Outreach Reports from the Dec 6<sup>th</sup> and Jan 10<sup>th</sup> meetings attached with the Nov 7<sup>th</sup> minutes
- Lenten Soup Suppers on Fridays, March 10, March 24 and April 7  
Outreach Committee was selected to sponsor the Soup Supper on Friday, March 24 when Faith Formation children will be doing the Stations, so ~100 people anticipated. The schedule for the evening is 6:00 stations of the cross, 6:30 soup supper and 7:00 speaker. We should be done by 7:30-8:00.  
Donations of food needed:  
7 loaves of bread  
Volunteers needed:  
Five people to make soup to feed 25 people have already volunteered.  
Still need more volunteers to make mac-n-cheese and 3 to serve.
- STAND Training  
applies to all Outreach members, regardless of "substantial contact" or not

#### Candor

2016-2017 Meeting Schedule – all meetings in the Manalis Center Library, 7:15-8:30 pm

- Wed, May 3rd (seasonal wrapup, Haiti summer trip, and Pentecost newsletter)

Closing Prayer - everyone

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Guiding Goals for 2016 Outreach

- Effective communication about Outreach missions within and outside of the parish
- Continuity of leadership and mission teams
- Fill age gaps in Outreach mission opportunities and ministry
  - Post-confirmation youth
  - Young adults
  - Non-driving parishioners